

Robins & Morton Benefits Self-Service Guide

Amwell (Telehealth)

- Contact: amwell.com or 844.799.9681
- See a doctor anytime 24/7/365 on any internet accessible device
 - ✓ Download the app – Use Service Key: **ROBINSMORTON**

BHS Behavioral Health Systems (Employee Assistance Program)

- Contact: BehavioralHealthSystems.com or 800-245-1150
- The Employee Assistance Program provides experts and resources to help with:
 - ✓ Relationship & family challenges Depression Stress
 - ✓ Legal or financial concerns Workplace challenges Anxiety
 - ✓ Life changing events Substance dependence & addiction

Blue Cross Blue Shield (Health/Mental Health and Substance Abuse)

- Contact: www.bcbsal.org or 800-292-8868 Español 855-216-3144
 - ✓ Ordering ID Cards – It's as simple as clicking on a link and entering the information
 - ✓ View Explanation of Benefit Statements
 - ✓ Doctor Finder – Find a local doctor, check credentials, etc.

CAPTRUST (Investment Advisors)

- Contact: www.captrust401k.com or 800.967.9948 Español 800.967.9948 y 2
 - ✓ Plan paid financial advice
 - ✓ Independent advice, investment questions
 - ✓ Prepare a personal retirement plan

CVS Health (Rx Benefits)

- Contact: www.caremark.com/wps/portal or 800-334-8134
 - ✓ Order new prescriptions
 - ✓ Find a local pharmacy
 - ✓ Sign up for automatic refills
 - ✓ Enroll in mail order pharmacy programs
- Specialty Pharmacy: www.caremark.com/wps/portal 800-237-2767
- Rx Prior Authorization Physician Request Portal: <http://rxb.promptpa.com>

Delta Dental (Dental Care)

- Contact: www.deltadentalins.com or 800-521-2651
 - ✓ Order new cards
 - ✓ Doctor Finder – Find a local dentist
 - ✓ View claims

Robins & Morton Benefits Self-Service Guide (cont.)

Fidelity (401k)



- Contact: www.401k.com or 800-835-5097 Español 800.587.5282
 - ✓ Check your balance
 - ✓ Change your investments and deductions
 - ✓ Educational tools and webinars

Fidelity (Health Savings Accounts)



- Contact: www.401k.com or 800-544-3716
 - ✓ Questions about the operation of the HSA
 - ✓ Check your balance
 - ✓ Use Bill Pay
- Lost or stolen HSA debit card 888-377-0323

Payflex (LPFSA/DCA)



- Contact: payflex.com or 844-729-3539
 - ✓ Access your account
 - ✓ Direct Deposit for reimbursements

Lincoln Financial (Life and Disability)

- Contact the HR Helpline for all life and disability questions 205-803-8102
 - ✓ Start a claim: <https://www.mylincolnportal.com/customer/public/login>
Or by calling 1-800-713-7384
 - Company Code: ROBINS

MetLife (Voluntary Accident or Indemnity Coverage)

- Contact: www.metlife.com/mybenefits or 800-438-6388 (800 GET MET8)
For Español 866-874-3972
 - ✓ Claim forms

Robins & Morton HR Helpline

- Contact: my.RobinsMorton.com or AskHR@RobinsMorton.com or 205-803-0102
 - ✓ Access to the Employee Self Service portal hr.RobinsMorton.net

Robins & Morton Payroll Support Line

- Contact: Payroll@robinsmorton.com or 205.439.8678
 - ✓ Payroll issues, Direct Deposit, Time reporting, W-2 forms

VSP (Vision Care)



- Contact: www.vsp.com or 800-877-7195
 - ✓ View vision benefits, print a claim form, locate a VSP vision provider